

## Certificate and student evaluation Working in an international work environment

Name of the student \_\_\_\_\_

Starting and ending day of the Mobility (including travel days): \_\_\_\_\_.\_\_\_\_.2022 - \_\_\_\_\_.\_\_\_\_.2022

Starting and ending day of the internship/school: \_\_\_\_\_.\_\_\_\_.2022 - \_\_\_\_\_.\_\_\_\_.2022

Company/ organisation name: \_\_\_\_\_

Company/ organisation address: \_\_\_\_\_

\_\_\_\_\_  
Signature of the student

\_\_\_\_\_  
Signature of the receiving organization / company representative



**Student name:** \_\_\_\_\_

## Self-evaluation

### Interaction in an international work environment

	Excel- lent 5	Very good 4	Good 3	Satis- factory 2	Suffi- cient 1	Comments:
<b>Interaction in an international work environment</b>						
<b>Working in an international environment</b>						

### Mentor's evaluation of student's skills:

EVALUATION CRITERIA	PERFORMANCE					
	Excel- lent 5	Very good 4	Good 3	Satis- factory 2	Suffi- cient 1	Comments:
<b>Working life skills</b>						
GENERAL BEHAVIOR						
PUNCTUALITY						
RELIABILITY						
CAPABILITY TO ADJUST						
INITIATIVE, PROBLEM SOLVING						
COMMUNICATION						
ATTITUDE TOWARDS SUPERIORS						
CO-OPERATION WITH STAFF						
QUALITY PERFORMANCE (how well)						
QUANTITY PERFORMANCE (how much/many/fast)						

## Interaction in an international work environment

	Excel- lent 5	Very good 4	Good 3	Satis- factory 2	Suffi- cient 1	Comments:
works in cooperation with an international work community and international customers						
uses the key vocabulary of their sector in a foreign language						
shares their competence in an international work environment						
uses different communication channels responsibly						
works with people from different cultural backgrounds						
observes the working culture						

## Working in an international environment

	Excel- lent 5	Very good 4	Good 3	Satis- factory 2	Suffi- cient 1	Comments:
complies with the agreed working hours and operating practices						
acts flexibly in different situations						
complies with the regulations and instructions related to the work tasks						
pays attention to the risks related to health and safety						
works responsibly and ethically						
acts in a manner that promotes equality and equity						

# Keuda



**How would you describe the internship? How did it go? How did the student do/achieve?**

## Evaluation criteria

### Student:

#### Satisfactory 1

- carry out a set of tasks following instructions
- work cooperatively
- need additional instructions in some situations
- draw on the underpinning knowledge required in a set of tasks
- modify their actions based on the feedback they receive

#### Satisfactory 2

- carry out a set of tasks with initiative and following instructions
- work cooperatively and interactively
- rarely need additional instructions
- use the knowledge needed in their set of tasks appropriately
- modify their actions based on the feedback they receive and their personal observations

#### Good 3

- carry out a work process independently
- work cooperatively and show initiative in interactive situations
- cope with ordinary problem-solving situations
- draw diversely on the knowledge required in their set of tasks
- assess their performance realistically

#### Good 4

- plan and carry out a work process independently
- work cooperatively and constructively in interactive situations
- manage problem-solving situations, drawing on diverse methods
- apply the knowledge required in their set of tasks diversely and with justifications
- assess their performance realistically and recognise their strengths and development areas

#### Excellent 5

- plan and carry out a work process independently, taking other actors into consideration
- work cooperatively and constructively, also in challenging interactive situations
- apply the knowledge required in their set of tasks to problem-solving situations diversely and critically
- make justified development proposals related to their set of tasks and operating environment
- assess their performance realistically and suggest justified solutions for developing their competence
- understand the importance of their work as part of a larger process